Locator Guide

Drake Law Library

A listing of select titles and subjects with locations

Not all listed titles are still being received in print. Consult SuperSearch for additional information.

Revised: August 2023

Collection Arrangement and Other Preliminary Notes

This guide lists the titles of major legal publications and their shelf section numbers.

Many of the library's resources are now available electronically, but electronic resources are not included in this guide. To explore the library's electronic holdings, see the library's website at http://www.drake.edu/law/library. Please feel free to ask at the Information Desk near the library entrance for additional assistance.

First Floor	Shelf Sections 1–17 • Call numbers A – KF 135 (ends with Atlantic digest) Information Desk Reserve Ready Reference Reference Index Shelving (includes Restatements)
Second Floor	Shelf Sections 18–83 • Call numbers KF 135–KF 9999 (starts with North Eastern Reporter) Shelf Sections I-1–I-11 (Iowa Wing) • Call numbers KFI 4201–4799 • Iowa briefs 1990–2007 Tax Room (KF 6200–KF 6999) Bound periodicals
Third Floor	Shelf Sections 84–111 • Call numbers KFA–KFZ (excluding KFI Iowa materials). This range includes non-Iowa state code and other state materials, California Reporter, and New York Supplement • Call numbers KG–Z • Old state reporters • Iowa briefs through 1989
Lower Level	Shelf Sections L-1–L-18 • Superseded Materials • Government Documents Room LL03: Microfilm/fiche Compact Shelving

Bound Periodicals. Older journals (typically a year or more) are bound and housed on the east side of the second floor in alphabetical order.

Compact Shelving. Storage location on the lower level. Ask staff for assistance.

GovDoc/Government Documents. Most print federal government documents are on shelf sections L-8 through L-18 in the Lower Level. Additional government documents are available on microform. Federal government documents in both formats are arranged by SuDoc number, which proceeds alphabetically and then numerically. There is a small collection of Iowa government documents located in shelf section L-8. Ask at the Information Desk if you need assistance in locating any title.

Index Shelving. Shelving east of the reference shelves on the first floor that contains the Restatements (shelved alphabetically).

Information Desk. This collection is part of the reserve collection, shelved at the Information Desk, the large desk just inside the main library doors. Request desired volumes from Information Desk staff for two-hour, in-library use.

Iowa Reference. (SuperSearch location is Iowa Wing Reference.) These items are shelved on either side of the first table in the Iowa Wing.

Iowa Wing. The Iowa Wing is located on the west side of the second floor, beyond the lounge seating near the center staircase. Shelf section numbers in the Iowa Wing are preceded by a capital "I" (e.g., I-4), and are shelved by call number (KFI 4200–KFI 4799).

Journals. Most journals are now available electronically and can be located through SuperSearch and library databases. For the few journals still received in print, the most recent issues are kept on reserve (ask at the Information Desk) and then available in the Bound Periodicals.

Library Lobby. DVD shelving by the east windows just inside the main library doors on the first floor.

Lower Level. This refers to shelf sections L 1-8, where superseded materials and other select older materials are retained in the lower level. (Other collection locations in the library's lower level are Compact Shelving and Government Documents.)

Microform Room (microfilm/microfiche). Microforms are housed in Room LL03 on the lower level. Ask at the Information Desk for assistance in using this collection.

On Display. Currently in one of the library's displays, but typically still available to check out. Ask at the Information Desk for assistance.

Ready Reference. This collection is located in the lobby, opposite the Information Desk.

Reference. This collection is located on the first floor by the photocopy machines, just before stack range number1.

Reserve Room. This collection is located behind the Information Desk. Request desired volumes from Information Desk staff.

Stacks: Shelves on first through third floors that are not part of a special collection area. The stacks are organized from south (closest to Information Desk) to north on each floor. Call numbers with a location of Stacks, Tax Room, Iowa Reference, or Iowa Wing can be found on the following floors:

- A to KF 135 (to Atlantic Digest): First floor
- KF 135 (North Eastern Reporter) to KF 9999: Second floor
- KF 6200 to KF 6999: Tax Room on Second floor
- KFI 4200 to 4799: Iowa Wing on Second floor
- KFA to KFZ: Third floor (excluding KFI Iowa materials)
- KG to Z: Third floor

State Materials (other than Iowa): State statutes and digests are arranged in alphabetical order by state name on the third floor in shelf sections 84–93. State Attorney General Opinions are available in microfiche in Room LL03 on the lower level. State reporters (historic) are arranged in alphabetical order by state name on the third floor in shelf sections 100–107. Superseded state materials are available during reference hours in compact shelving.

Tax Room. The Tax Room is located at the west end of the Iowa wing and houses call numbers KF 6200–KF 6999.

Note on Re-Shelving

To assist other library patrons, please re-shelve books when you are finished using them. If you are unsure where to re-shelve them, put them on the reshelving cart near the Information Desk.

Note on Circulation

Like most law libraries, some of the collection consists of reference materials that cannot be checked out. Many frequently requested materials are placed on 2-hour, in-library reserve to facilitate access. Please ask at the Information Desk to obtain reserve items. Eligible patrons (current Drake University faculty, staff, and students; Drake University alumni; and members of the Iowa bar in good standing) may check out the circulating materials in the collection at the Information Desk. For more information on circulation policies, please inquire at the Information Desk or see http://libguides.law.drake.edu/borrowingBooks.

Alphabetical by Title

Title	Floor	Shelf Number (Call Number)
A		
Abstracts and Arguments (Iowa), 1910-1933	3	99–100
Acts and Cases by Popular Name: Federal & State (Shepard's)	1	Ready Reference
Acts of the General Assembly (Iowa), 1834-current	2	I-2
Agriculture Decisions	LL	L-8 (A 1.58/A)
ALR Digest	1	17
ALR Federal	1	11–12
ALR Index	1	17 (KF 132 .A5615)
ALR index : covering ALR 2d, 3d, 4th, 5th, Federal	1	17
ALR, 1st – 6th series	1	16–17
American Federal Tax Reports	2	Tax Room (KF 6280 .A22)
American Jurisprudence (Am. Jur.)	LL	L-2–L-3
American Jurisprudence 2d (Am. Jur. 2d)	1	Reference
American Jurisprudence Pleading and Practice Forms	1	Reference
American Jurisprudence Proof of Facts (1st, 2d & 3d)	1	Reference
American Jurisprudence Trials	1	Reference
American Law Reports (ALR) Digest	1	17
American Law Reports (ALR) Federal	1	11–12
American Law Reports (ALR) Index	1	17 (KF 132 .A5615)
American Law Reports (ALR) Quick Index: covering ALR 3d, 4th, 5th, 6th	1	17 (KF 132 .A562)
American Law Reports (ALR), 1st – 6th series	1	16–17
American Law Reports (ALR), 6th series	1	17
Appleman on Insurance	2	33 (KF 1164 .A76)
Arkansas Digest	3	84
Atlantic Digest, 1st and 2d	1	17
Atlantic Reporter	1	17
Atlantic Reporter 2d	1	17
Atlantic Reporter 3d	1	17
Attorney General Opinions (Iowa)	2	I-8 (KFI 4640.56 .A56)
Attorney General Opinions (U.S.) – Vol. 1-43	LL	L-12
B		
Ballentine's Law Dictionary	1	Ready Reference & Information Desk
Bankruptcy Digest	2	37 (KF 1515 .A2 .W48)
Bankruptcy Reporter	2	37 (KF 1515 .A2 .W47)
Bender's Forms of Discovery	1	Reference
Black's Law Dictionary (current)	1	Information Desk
Blue Book: National Reporter System	1	Reference

Title	Floor	Shelf Number (Call Number)
Bluebook: A Uniform System of Citation	1 & 2	Information Desk & 26 (KF 245 .U55)
Briefs, Iowa, 1910-1989	3	100–105
Briefs, Iowa, 1990-2007	2	I-8– I-11
C		
C.J. (Corpus Juris)	LL	L-3
C.J.S. (Corpus Juris Secundum)	1	Reference
California Digest (1st and 2d)	3	85
California Reporter	3	84-85
California Reporter 2d	3	85
California Reporter 3d	3	85
Causes of Action	1	Reference
CIS Annual Abstracts/Indices/Legislative Histories, (historical)	LL	L-1 (KF 49 .C62)
Code of Federal Regulations (current)	1	10
Code of Federal Regulations (historical)	LL	L-8, L-9, & L-10
Code of Iowa (unannotated) (current)	2	I-3
Code of Iowa (unannotated) (historical)	2	I-2–I-3
Code, Iowa Annotated (current)	1 & 2	Ready Reference & I-4
Code, U.S. annotated versions	1	10
Code, U.S. official (current)	1	10
Code, U.S. official (historical)	LL	L-15 (Y 1.2/5)
Congressional Record (1945-1976)	LL	L-14
Congressional Record (1977-1987) (microfiche)	LL	Rm. LL03
Congressional Record (daily edition)	LL	L-14
Couch on Insurance 3d	2	33 (KF 1159.5 .C68)
Court of Appeals Decisions, Iowa, (historical)	2	I-4 – I-5
Criminal Law Reporter (BNA)	2	51 (KF 9615 .C7)
Cumulative Bulletin (Internal Revenue Service)	2	Tax Room (KF 6301)
Current Law Index (historical)	2	52 Periodicals
D		
Dakota Digest	3	92
Decennial Digests	2	25 (KF 141 .A4)
E		
Education Law Digest	2	44 (KF 4110.3 .W472)
Education Law Reporter	2	44 (KF 4110 .A2)
Environment Reporter (BNA)	2	42–43 (KF 3775 .A52 E5)
F		
Federal Appendix	1	14
Federal Civil Judicial Procedure and Rules	2	47 (KF 8816 .A21)
Federal Claims Reporter (U.S. Claims Court Reporter)	1	16
Federal Criminal Code and Rules	2	51 (KF 9607.5 .A22)
Federal Digest	1	16
Federal Practice Digest 2d	1	16
Federal Practice Digest 3d	1	16

Title	Floor	Shelf Number (Call Number)
Federal Practice Digest 4th	1	16
Federal Procedure, Lawyer's Ed.	2	48 (KF 8835 .F43)
Federal Register (1980 – 2011) (microfiche)	LL	Rm. LL03
Federal Reporter	1	12
Federal Reporter 2d	1	12–13
Federal Reporter 3d	1	13–14
Federal Rules Decisions	2	47–48 (KF 8830 .F4)
Federal Rules Digest	2	48 (KF 8830.1 .F43)
Federal Rules of Evidence Service	2	50 (KF 8935 .F4)
Federal Rules Service	2	48 (KF 8830 .F432)
Federal Supplement	1	14–15
Federal Supplement 2d	1	15–16
H		
House Journals, Iowa, 1872-Current	2	I-2
I		
Illinois Digest (1st and 2d)	3	86–87
Index to Annotations (ALR Index)	1	17 (KF 132 .A5615)
Index to Iowa House and Senate Journals, 1975-current	2	I-2
Index to Legal Periodicals	2	52 Periodicals
Indiana Digest 2d	3	87
Insurance Law and Practice, with Forms (Appleman)	2	33 (KF 1164 .A76)
Internal Revenue Acts	2	Tax Room (KF 6276 1966 .U58)
Internal Revenue Bulletin (Cumulative Bulletin)	2	Tax Room (KF 6301 .A59)
Iowa Administrative Code (historical)	LL	LL-8 (KFI 4235 .A22)
Iowa Attorney General Opinions	2	I-8 (KFI 4640.56 .A56)
Iowa Briefs, 1910-1989	3	100–105
Iowa Briefs, 1990-2007	2	I-8–I-11
Iowa Code Annotated (current)	1	Ready Reference
Iowa Code Annotated (historical)	2	I-3
Iowa Digest (current)	1	Ready Reference
Iowa Digest (historical)	2	I-3
Iowa House Journals, 1872-Current	2	I-2
Iowa Legal Directory (historical)	2	26 (KF 192 .I57)
Iowa Official Register (historical)	1	3 (JK 6331)
Iowa Practice series (current)	1	Reserve (KFI 4280 .I532)
Iowa Practice series (historical)	2	I-6 (KFI 4280 .I532)
Iowa Reports	2	I-4
Iowa Rules of Court (current)	1	Information Desk
Iowa Rules of Court (historical)	2	I-8 (KFI 4729 .A194)
Iowa Senate Journals, 1854-Current	2	I-2
Iowa Session Laws (Acts of the General Assembly)	2	I-2 (KFI 4225)
Iowa State Bar Association Proceedings (1874-1983)	2	I-5 (KFI 4272 .I628)
Iowa, Acts of the General Assembly, 1834-current	2	I-2
Iowa, Code of (unannotated) (current)	2	I-3

Title	Floor	Shelf Number (Call Number)
Iowa, Code of (unannotated) (historical)	2	I-2–I-3
IRS Letter Rulings (CCH) (microform)	LL	Rm. LL03
K		
Kentucky Digest (1st and 2d)	3	87
L		
Labor Law Reporter (CCH)	2	40 (KF 3315 .C6)
Labor Relations Reporter (BNA)	2	40 (KF 3315 .L3)
Larson, Law of Workmen's Comp.	2	42 (KF 3613.4 .L3)
Legal Directory, Iowa (historical)	2	26 (KF 192 .I57 .I57)
M		
Martindale-Hubbell Law Directory (historical)	2	25–26 (KF 190 .M37)
Massachusetts Digest (1st and 2d)	3	88
Minnesota Digest (2d)	3	88
Missouri Digest (1st and 2d)	3	88
Modern Federal Practice Digest	1	16
Moore's Federal Practice	2	48 (KF 8840 .M64)
N		
National Reporter Blue Book System	1	Reference
New York Digest (1st, 2d, 3d and 4th)	3	91
New York Supplement	3	89
New York Supplement 2d	3	89–91
Nichols Cyclopedia of Legal Forms	2	25 (KF 170.N5)
NLRB Decisions (CCH)	2	41 (KF 3372 .A552)
NLRB Decisions (official)	2	40 (KF 3362 .A2)
North Eastern Digest	2	18
North Eastern Reporter	2	18
North Eastern Reporter 2d	2	18
North Western Digest (1st)	2	I-3
North Western Digest 2d	2	19
North Western Reporter	2	18 & I-1
North Western Reporter 2d (current)	2	18-19
North Western Reporter 2d (historical)	2	I-1–I-2
O		
Official Register, Iowa	1	3
Ohio Digest	3	92
P		
Pacific Digest (1st 2d and 3d)	2	20–21
Pacific Reporter	2	19
Pacific Reporter 2d	2	19-20
Pacific Reporter 3d	2	20
R		
Reports of the U.S. Board of Tax Appeals	2	Tax Room (KF 6280 .A19)
Restatements of the Law	1	Index Shelving; some in stacks-consult SuperSearch
Rules of Court, Iowa (current)	1	Information Desk

Title	Floor	Shelf Number (Call Number)
Rules of Court, Iowa (historical)	2	I-8 (KFI 4729 .A194)
S		
Senate Journals, Iowa, 1854-Current	2	I-2
Shepard's Acts and Cases by Popular Name	1	Ready Reference
Shepard's Citations – Print Shepard's have been cancelled.	1	Ask at Information Desk for access options.
South Eastern Digest	2	21
South Eastern Digest 2d	2	21
South Eastern Reporter	2	21
South Eastern Reporter 2d	2	21
South Western Reporter	2	21
South Western Reporter 2d	2	21–23
South Western Reporter 3d	2	23
Southern Digest	2	25
Southern Reporter	2	23
Southern Reporter 2d	2	23–25
Southern Reporter 3d	2	25
Standard Federal Tax Reporter (CCH)	LL	L-6 (KF 6365 .C6)
State Attorney General Opinions (non-Iowa) (microfiche)	LL	Rm. LL03
Statutes at Large, 1789-current	1	9
Supreme Court Digest (West)	1	11
Supreme Court Digest, Lawyers' Edition	1	11
Supreme Court Records and Briefs (microforms)	LL	Rm. LL03
Supreme Court Reporter	1	11
Supreme Court Reports, Lawyer's Edition	1	11
Supreme Court Reports, Lawyer's Edition 2d	1	11
T		
Tax Court Memorandum Decisions (CCH)	2	Tax Room (KF 6324 .A515)
Tennessee Digest 2d	3	92
Texas Digest (1st and 2d)	3	93
U		
U.L.A. (Uniform Laws Annotated)	1	Reference
U.S. Claims Court Reporter (Federal Claims Reporter)	1	16
U.S. Code (current)	1	10
U.S. Code (historical)	LL	L-15 (Y 1.2/5)
U.S. Code Annotated (USCA)	1	10
U.S. Code Congressional and Administrative News (USCAAN)	1	9
U.S. Code Service	1	10
U.S. Federal Tax Reports	2	Tax Room (KF 6280 .A22)
U.S. Law Week (historical)	1	11 (KF 101 .U45)
U.S. Reports (Official advance sheets)	1	Reserve (GOVDOC JU 6.8 A:)
U.S. Reports (Official bound volumes)	1	10–11 (KF101 .A2)

Title	Floor	Shelf Number (Call Number)
U.S. Statutes at Large, 1789-current	1	9
U.S. Supreme Court Bulletin (CCH) (historical)	1	11
U.S. Supreme Court Digest (West)	1	11
U.S. Supreme Court Digest, Lawyer's Edition	1	11
U.S. Supreme Court Reports, Lawyer's Edition	1	11
U.S. Supreme Court Reports, Lawyer's Edition 2d	1	11
U.S. Tax Cases (CCH)	2	Tax Room (KF 6360 .A2)
U.S. Tax Reporter (RIA)	2	Tax Room (KF 6285 .P7442)
U.S. Treasury Decisions (Internal Revenue) (microform)	LL	Rm. LL03
Uniform Commercial Code Reporting Service	2	32 (KF 880 .A2)
Uniform Laws Annotated (U.L.A.)	1	Reference
United States Board of Tax Appeals Reports	2	Tax Room (KF 6280 .A19)
United States Tax Court Reports	2	Tax Room (KF 6280 .A192)
W		
West's Legal Forms	1	Reference
Wisconsin Key Number Digest	3	93
Words and Phrases	1	Reference
Workshop Outlines (Iowa State Bar Association)	2	I-5 (KFI 4272)

Alphabetical by Subject

Subject	Floor	Shelf Number	Call Number
Administrative Law & Procedure	2	46	KF 5401–5425
Agency	2	34	KF 1341–1348
Agricultural Law	2	38	KF 1681–1750
Antitrust	2	38	KF 1631–1657
Banking	2	32	KF 960–1032
Bankruptcy	2	36–38	KF 1501–1548
Bound Periodicals	2	52–83	
Business Associations	2	34	KF 1365–1381
Civil Procedure	2	47–50	KF 8810–9075
Civil Rights/Employment Discrimination	2	40–42	KF 3302–3557
Conflict of Laws	2	29	KF 410–418
Constitutional Law	2	44–45	KF 4501–5130
Consumer Credit	2	32	KF 1035–1040
Contracts	2	31–33	KF 801–1241
Corporate Income Taxation	2	Tax Room	KF 6464–6535
Corporations	2	34–36	KF 1384–1480
Courts	2	46–51	KF 8700–9760
Criminal Law	2	50–51	KF 9201–9461
Criminal Procedure	2	51	KF 9601–9760
Disability/Civil Rights Policy	2	30	KF 480
Domestic Relations	2	30	KF 501–553
Education Law	2	44	KF 4101–4258
Employment Discrimination	2	41–42	KF 3464
Environmental Law	2	42–44	KF 3775–3924
Estate Planning	2	31	KF 746–750
Ethics	2	27	KF 305–313
Evidence	2	50	KF 8931–8964
Family Law	2	30	KF 501–553
Government Documents – Federal	LL	8-18	
Government Documents -- Iowa	LL	8	
Health Law	2	44	KF 3945–3964
Insurance Law	2	33	KF 1146–1238
Intellectual Property	2	39–40	KF 2971–3197
International Law	1	4–6	JX–JZ; K 520–7720
Jurisprudence	2	28	KF 379–382
Labor/Employment	2	40–42	KF 3301–3580
Land Use	2	46	KF 5601–5710
Legal Research	2	26	KF 240–246
Legal Writing	2	26–27	KF 250–251
Local Government	2	45–46	KF 5300–5332
Military	2	46	KF 7250–7745
Natural Resources Law	2	46	KF 5505–5590

Subject	Floor	Shelf Number	Call Number
Payment Systems	2	32	KF 889–960
Periodicals (bound)	2	52–83	
Periodicals (current)	1	Reserve	
Products Liability	2	34; 44	KF 1290–1299; KF 3941–3945
Professional Responsibility	2	27	KF 305–313
Property	2	30–31	KF 560–720
Real Estate Finance Law	2	31	KF 695–718
Remedies	2	50	KF 9010–9074
Securities Regulation	2	32–33	KF 1066–1083
State reporters (historic)	3	105–111	
State statutes and digests (other than Iowa)	3	84–93	
Taxation	2	Tax Room	KF 6200–6999
Torts	2	33–34	KF 1246–1327
Trusts	2	31	KF 726–745
Uniform Commercial Code	1 & 2	Reference & 32	KF 879–890