



**FAIR CREDIT REPORTING ACT DISCLOSURE AND AUTHORIZATION FORM FOR
DRAKE UNIVERSITY COLLEGE OF PHARMACY AND HEALTH SCIENCES
STUDENTS/APPLICANTS**

Please be advised that the Drake University College of Pharmacy and Health Sciences (“College of Pharmacy”) may procure a consumer report on you in connection with your application to enroll in the College of Pharmacy, your continued enrollment in the College of Pharmacy, and/or your participation in the experiential component of the College of Pharmacy program. The consumer report may include, by way of example, information from public or private sources bearing on your past employment, criminal record, credit history, driving record, or educational record. Please be advised that the information obtained through this process may be used not only to determine whether you will be allowed to participate in the experiential component of the program, but also may be used to determine whether you will be sanctioned, admitted and/or allowed to continue as a student in the College of Pharmacy. In the event that information from the report is utilized in whole or in part in imposing a sanction or in making an adverse decision with regard to your potential or continued enrollment in the College of Pharmacy and/or your participation in the experiential component of the College of Pharmacy program, before making the adverse decision, we will provide you with a copy of the consumer report and a description in writing of your rights under the law.

Please be advised that we may also obtain an investigative report including information as to your character, general reputation, personal characteristics, and mode of living. This information may be obtained by contacting, for example, references supplied by you. Please be advised that you have the right to request, in writing, within a reasonable time, that we make a complete and accurate disclosure of the nature and scope of the information requested as a part of the investigative report. Such disclosure will be made to you within 5 days of the date on which we receive the request from you or within 5 days of the time the report was first requested, whichever is later.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You will find these rights summarized on the attached form labeled: "A Summary of Your Rights under the Fair Credit Reporting Act."

This report will be processed by: ADP Screening and Selection Services, 301 Remington Street, Fort Collins, Colorado 80524, 800/367-5933. The results of all inquiries will be reported to the Dean, the Associate Dean for Academic and Student Affairs, the Director of Pharmacy Experiential Program and any experiential site that you are or could be placed at. Results may also be reported to the Dean of Students for Drake University.

