

## ***How To Conduct a Provider Search in Iowa for SelectFirst™***

### **To Search for a SelectFirst™ of Iowa, Provider or Facility:**

1. Go to [www.firstadministrators.com](http://www.firstadministrators.com) or click on “First Administrators, Inc.” on the Human Resources web page at [www.drake.edu/hr](http://www.drake.edu/hr)
2. On the left side of the screen under Relationships, click on “SelectFirst™ – Find a Doctor or Hospital”.
3. At the next screen you can do a search by name for:
  - Provider or facility name; or
  - By Location
4. After you have entered the information, click on “Search”.
5. Information will be displayed.

## ***How To Conduct a Provider Search***

### ***For Those Residing in an Area Outside of Iowa***

### **To Search for a Beech Street Provider or Facility**

1. Go to [www.beechstreet.com](http://www.beechstreet.com)
2. On the right side of the screen under “Search for a Doctor or Hospital click on “Search Now”.
3. Determine if you want to do a provider search or a personal directory and click on the appropriate button.
4. After you have entered the information, click on “Search”.
5. Information will be displayed.