



FOR HR USE	
POSN Number	TBD

D R A K E U N I V E R S I T Y F A C U L T Y J O B D E S C R I P T I O N

NAME:	VACANT	COLLEGE/SCHOOL:	ARTS & SCIENCES
DEPARTMENT:	DEPARTMENT FOR STUDY OF CULTURE AND SOCIETY, SOCIOLOGY PROGRAM	TITLE:	VISITING ASSISTANT PROFESSOR OR INSTRUCTOR OF SOCIOLOGY
REPORTS TO:	DEPARTMENT CHAIR		
TO APPLY:	Send letter of application describing teaching and research interests, evidence of teaching effectiveness, CV, and three letters of recommendation to: Janet Wirth-Cauchon, Chair Department for the Study of Culture and Society Drake University Des Moines, Iowa 50311. Email inquiries: janet.wirth-cauchon@drake.edu	DATE REVISED:	4.29.08

E S S E N T I A L J O B F U N C T I O N S

Starts August 2008. Interdisciplinary Department for the Study of Culture and Society seeks a candidate for a one-year visiting instructor or assistant professor. Teach seven courses in the 2008-2009 academic year, to include introductory, theory, and/or research methods courses and courses in area of specialty. Specialization open.

Comments:

Departmental information can be found at <http://www.drake.edu/artsci/soange/home.html>

The above assignments are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required.

E S S E N T I A L E L E M E N T S

EDUCATION:	Ph.D. in sociology. Strong ABD candidates will be considered.
EXPERIENCE:	Teaching experience desirable and willingness to embrace student-centered learning practices; evidence of research in progress or completed. Record of quality teaching, and commitment to student-centered learning practices; evidence of research completed or in progress.

OTHER ESSENTIAL TRAINING
AND SKILLS:

Meet each class for each course, on time, and prepared to teach the class as designed in accordance with the teaching plan the candidate of choice, in consultation with department chair, has set out. Meet students for office hours and accommodate them, within reason, as students in the courses taught. Submit low mid-term grade reports and final grades for all enrolled students in a timely and careful fashion. Complete all required forms and duties that accompany this assignment.