



<b>FOR HR USE</b>	
POSN Number	TBD

**D R A K E U N I V E R S I T Y  
F A C U L T Y J O B D E S C R I P T I O N**

<b>NAME:</b>	VACANT	<b>COLLEGE/SCHOOL:</b>	COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION
<b>DEPARTMENT:</b>	COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION	<b>TITLE:</b>	ASSISTANT OR ASSOCIATE PROFESSOR OF MANAGEMENT
<b>REPORTS TO:</b>	DEPARTMENT CHAIR AND DEAN	<b>RANK</b>	FULL TIME TENURE TRACK
<b>TO APPLY:</b>	Submit cover letter, current vita, statement of teaching philosophy, and research agenda electronically to: <a href="mailto:bradley.meyer@drake.edu">bradley.meyer@drake.edu</a> If possible, also send electronic copies of recent teaching evaluations and a published article.		

**ESSENTIAL JOB FUNCTIONS**

- Teaching undergraduate and MBA courses, advancing the profession through scholarship, and providing leadership for the international business program including advisement of students on academic programs and contribution to university governance.
- Effective teaching, productive research, and continuing professional development are expected for promotion and tenure.
- Participation in assigned College of Business and Public Administration and Department committees and performance of other college services as required.
- Interacts with students, faculty, administrative staff, and business community.
- Knowledge of windows computers and use of multi-media classrooms necessary.

Comments:

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The above assignments are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required.

**ESSENTIAL ELEMENTS**

<b>EDUCATION:</b>	MUST HAVE AN EARNED PH.D. OR BE IN THE LATTER STAGES OF COMPLETING A DISSERTATION WITH A CLEARLY DEMONSTRATED PRIMARY FOCUS IN INTERNATIONAL BUSINESS AND/OR BUSINESS STRATEGY.
<b>EXPERIENCE:</b>	Must be able to provide evidence of effectiveness in teaching, scholarship, and commitment to continuing professional development. Preference will be given to candidates with demonstrated ability to advance an international business program, relevant and significant international business experience, exceptional undergraduate and graduate teaching

performance, and/or established publication record. A candidate for the Associate level must show a record of scholarly publications and an active research stream.

OTHER ESSENTIAL TRAINING  
AND SKILLS:

Windows computers and multi-media classrooms.