



<b>FOR HR USE</b>	
POSN Number	TBD

## D R A K E U N I V E R S I T Y F A C U L T Y J O B D E S C R I P T I O N

NAME:	VACANT	COLLEGE/SCHOOL:	COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION
DEPARTMENT:	FINANCE	TITLE:	ASSISTANT PROFESSOR OF PRACTICE IN FINANCE
REPORTS TO:	DEPARTMENT CHAIR AND DEAN	TENURE STATUS:	FULL TIME CONSECUTIVE TERM NON TENURE TRACK
TO APPLY:	Submit cover letter, current vita listing three references, statement of teaching philosophy, and course evaluations to: <b>Dr. John Rozycki,</b> <b>Search Committee Chairperson,</b> <b>Business and Public Administration</b> <b>Drake University</b> <b>2507 University Avenue</b> <b>Des Moines, IA 50311</b> <b>E-mail: <a href="mailto:john.rozycki@drake.edu">john.rozycki@drake.edu</a></b>		

### ESSENTIAL JOB FUNCTIONS

Full-time consecutive-term, non-tenure track teaching primarily undergraduate courses in Finance. Teaching load is three or four courses per semester depending on academic or professional qualification as defined by AACSB. Candidates who are neither academically nor professionally qualified at hire are expected to achieve one of the designations within three years and maintain it thereafter. Demonstrated effectiveness in teaching and continuing professional development is expected.

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The above assignments are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required.

### ESSENTIAL ELEMENTS

EDUCATION:	A PhD is preferred, graduate degree required. Candidates who are in the later stages of obtaining their Ph.D. (ABD) also will be considered.
EXPERIENCE:	Preference given to candidates with relevant and significant business experience, commendable teaching experience at university level, and/or an established publication record.
OTHER ESSENTIAL TRAINING AND SKILLS:	Windows computers and multi-media classrooms

