

DRAKE UNIVERSITY VACATION SCHEDULE

Effective June 1, 2004

Non-Exempt Full-Time Employees (12 month)

Date of Hire	Years of Service	Annual Vacation
June 1	0 - 3	80 hours
	4 - 5	96 hours
	6 - 10	120 hours
	11 - 19	160 hours
	20	200 hours
July 1	0 - 3	74 hours
August 1	0 - 3	67 hours
September 1	0 - 3	60 hours
October 1	0 - 3	54 hours
November 1	0 - 3	47 hours
December 1	0 - 3	40 hours
January 1	0 - 3	34 hours
February 1	0 - 3	27 hours
March 1	0 - 3	20 hours
April 1	0 - 3	14 hours
May 1	0 - 3	7 hours

Exempt Full-Time Employees (12 month)

Date of Hire	Years of Service	Annual Vacation
June 1	0 - 19	160 hours
	20 - 0	200 hours
July 1	0 - 19	147 hours
August 1	0 - 19	134 hours
September 1	0 - 19	120 hours
October 1	0 - 19	107 hours
November 1	0 - 19	94 hours
December 1	0 - 19	80 hours
January 1	0 - 19	67 hours
February 1	0 - 19	54 hours
March 1	0 - 19	40 hours
April 1	0 - 19	27 hours
May 1	0 - 19	14 hours