Arts & Sciences Council Meeting Minutes  
Monday, May 9, 2016, 3:30pm  
Drake Room, Olmsted

Current Members Present: Perrine, Kilpatrick, De Laet, Mallea, Garriott, Zwier, Urness, Robertson, Summerville, Harvey, Kliethermes, Roth  
Incoming Members Present: McAlister, Kalmanson, Tran-Johnson, Fisher, Brown, Christensen  
Recorder: Emily Kruse

1. Call to order and approval of minutes  
   a. Minutes approved unanimously  
   b. Current members absent: Kent, Cravero, Leuth, Jackson, Valdovinos  
   c. Incoming members absent: Haedicke, Tran, Courard-Hauri, Freeman-Miller, Morrett

2. Report from the Dean  
   a. Joe will be back July 18  
   b. Admissions - College is up net 40 vs last year and 22 vs two-years ago – historic!  
      i. Should end at about 790-800 total, change in bond debt to net savings to absorb some of that loss  
   c. Development  
      i. Keys to Excellence money is coming in  
      ii. Black box theatre dedication June 18  
   d. Construction  
      i. STEM@Drake kicking into phase 2 with cranes, etc.  
      ii. $1.4 million in deferred maintenance being done this summer  
      iii. Will distribute calendar of all construction events on campus as it will be busy

3. Report from Student Senators – first meeting was last Thursday night

4. Report from Committee Chairs - Summary of this year’s activities (as basis for annual agenda/charge to be set at first Council meeting of 16-17)  
   a. Technology – helped bridge disconnect between faculty and ITS via monthly meetings with Chris Gill  
      i. Classroom updates; Bring your own device policy – should classrooms have machines or should faculty all have laptops to bring to classrooms?; cloud storage; updates to Java/Flash in classrooms; lab policies  
   b. Curriculum – had lots of new course proposals this year; no update re: values and ethics
c. Diversity – lots of smaller meetings with constituents; five sub-committees that created proposals

5. Old Business: Revised proposal to improve recruitment and retention of diverse faculty (new and untenured within their first three years)
   a. Goal is to create a cohort that has professional development and social interactions
   b. Cabinet has a working group over the summer to create a mentor program for faculty so this be amended based on their findings
      i. Use this as a start for their work
   c. Looked at other schools' programs – most are optional so our should be, too
   d. Budget is high – will start FY 18 and some can come from faculty development
   e. Document approved as a recommendation/resource to cabinet
      i. Jen Harvey/Keith/Joe will share with cabinet

6. New Business: Proposed faculty development workshops supporting diversity and inclusion
   a. Want provost to offer money to allow faculty training to better address diversity issues in their classes
   b. Change language to reflect desire for continuous training – not a one-time, check it off deal
   c. If goal is to get it to the provost, would go to senate next
      i. Invite other colleges to have this dialogue, too.
      ii. Diversity committee should bring this to Art Sanders/Nancy Reincke for guidance on how to have success in senate
   d. Amendment made to endorse as a recommendation with the understanding that diversity committee will work with others next year

7. New Business: Proposed A&S civility statement – University level statement presented to dean's tomorrow
   a. Applies actions to the mission statement with focus on civility
   b. Overall acceptance but concerns about language and details
      i. Meet with faculty and students to learn more
      ii. Spirit is good but more to be discussed
   c. Tabled for next year

8. New Business: Selection of Diversity, Curriculum, & Technology Planning Committee Chairs for 2016-2017 – one year term
   a. Technology – Tim Urness will chair
   b. Curriculum – Leah Kalmanson will chair
   c. Diversity – Joan McAlister will chair
9. New Business: Proposed revision to faculty handbook 1.4.2:
   a. “By its April meeting, the Council Chair shall solicit nominations for a Vice-Chair from among newly elected Council members. At the final Council meeting of the academic year, current and incoming Council members shall elect a Vice-Chair from among these nominees.”
   b. Approved


    a. Continuation of diversity committee work
    b. Action steps from quality initiative (future plans) could be items for college as a whole
    c. Recognizing our own power and communicating across bodies – Art and senate
    d. Work with curricular proposal in senate
    e. Ensure this body keeps on top of senate doings
       i. Have a faculty senate report each meeting

12. Adjournment with thanks to Jennifer Perrine for her work as chair