

Arts & Sciences Council Meeting Agenda
Monday, November 9, 2015, 3:30pm
Drake Room, Olmsted

Present: Perrine, Valdovinos, Summerville, Mallea, De Laet, Lueth, Jackson, Kilpatrick, Robertson, Harvey, Kliethermes, Urness, Roth, Cravero.

1. Call to order and approval of minutes
 - a. Minutes approved unanimously
 - b. Absent members: Garriott, Zwier, Kent

2. Report from the Dean
 - a. Raising money
 - b. Recruiting students
 - c. Drake is hosting Latino College Expo next fall (late October/early November) which should bring 200-300 high school students to campus.

3. Report from Student Senators
 - a. Doing a lot with finances and new organizations
 - b. Continuing outreach initiative
 - c. Politics and Pancakes 9 a.m.-noon Saturday, November 14 at Quad Creek Café
 - d. Debate watch party 7 p.m. HI 134-135 – teamed with Twitter
 - e. Held public safety forum November 6 with Urban Dreams.
 - i. Hope to work with them more in the future – long term goal of senate working more with community
 - ii. Address question of how we define Drake community
 - f. Want to step up presence in malls (advertising)
 - g. Identities 101: What Drake Doesn't Teach You discussion Monday, November 9 8-9 p.m. MER 106

4. Report from Committee Chairs
 - a. Technology
 - i. Three goals: improve relationship between faculty and DTS; advocate for improved policies; advise on technology expenditures. Having regular meetings with Chris Gill.
 - b. Diversity
 - i. Created four working groups: civility, women in STEM, workshops (create inclusive environment in classrooms and on campus); faculty support

5. Old Business: Council responses to campus climate survey results
 - a. Pedagogy/Development – fits with diversity committee workshops group; Retention – fits with diversity committee faculty support group;

- b. Hiring
 - i. All search committee chairs are meeting with Keith but need to align what we do with University
 - ii. If third candidate diversifies pool and you have a case why this person isn't your #1 or #2 candidate you can make a case to bring to campus
 - iii. Council could approve set of best practices for search committees and would like to see them at the University level, too.
 - 1. Can't trump procedures in the search handbook, which was written by the provost – can add to them but not supplant
 - 2. Joan McAlister has already come up with guidelines being presented to deans on November 11 that Council could endorse
 - c. Staff Needs – orientation/welcome and supervisor reviews so staff can address concerns
 - i. No handbook language on how chairs are evaluated – done by dean only based on PAR (teaching, scholarship and service) but not management skills and without input from direct staff reports
 - 1. Admin staff are reviewed by chairs
 - 2. Needs to be simple procedure – maybe every three years like dean
 - 3. Goal is to ensure staff have a voice
 - 4. Could charge dean to involve staff in review
 - 5. Robertson will draft a few sentences to cover this
 - ii. Orientation/welcome – dean and Margaret Corkrean's job
 - 1. Are people working with/for you still pleased to be doing so?
 - 2. Kruse will look at best practices/language
6. New Business: Discussion of course proposals for POLS 131, SCSS 135/HONR 165, SCS 199, ENSP 041, SCSS 150/HONR 157, THEA 007, THEA 008 (please see attachments)
- a. Changes to POLS 131, SCSS 135, SCS 199, ENSP 041 approved unanimously
 - b. SCSS 164 approved unanimously
 - c. THEA 007 and 008 approval tabled until clarification on approval process is received from music department
7. New Business: Converting WLC Certificates to Concentrations (see 3 attachments)
- a. Start in spring 2016 but not retroactive because this adds hours
 - b. Need three faculty to offer majors and only have one – requested more for fiscal year 2018

- c. Proposed languages we currently have and can support
 - i. Long-term goal is to offer majors and minors in languages that are appropriate for Drake.
 - d. Council requested addition of language that meeting with WLC chair is required before adding the concentration
 - e. Conversion approved unanimously pending addition above
8. New Business: Revisions to Faculty Handbook (see attachment)
- a. The changes to the Faculty Handbook were also approved by Cabinet—these changes are intended to remove any vestigial legislative power from Cabinet, to clarify Council's relationship to its standing committees, and to clarify Cabinet's responsibilities.
 - b. Changes approved unanimously
9. Adjournment