

Arts & Sciences Council Meeting Minutes
Monday, April 18, 2016, 3:30pm
Drake Room, Olmsted

Present: Perrine, Kilpatrick, De Laet,, Garriott, Zwier, Urness, Robertson,
Summerville, Harvey, Kliethermes
Recorder: Emily Kruse

1. Call to order and approval of minutes
 - a. Minutes approved unanimously
 - b. Absent: Kent, Cravero, Roth, Leuth, Jackson, Mallea, Valdovinos

2. Report from the Dean
 - a. College is up 25 freshman deposits vs two years ago but university as a whole is behind. The college's recruitment and yield plan is working well. Dean is calling admits and learning their opinions of admitted student days so changes might come.
 - b. Friends of Drake Arts is up \$15,000 with the big Relays push still to come. Dean has many donor meetings next week.
 - c. April 20 is Keys to Excellence concert at president's house with 60 donors to raise funds for replacement pianos
 - d. STEM@Drake and SOE building are on or a bit ahead of schedule thanks to great weather.
 - e. Theatre reunion June 18 will include dedication of William Coleman black box theatre (renovated Studio 55)
 - f. Honors convocation April 21 at 6:30 in Sheslow
 - g. Welcoming documents Council approved have been passed on to HR for implementation at the university level. We should make sure they are implemented in a way that matches the spirit of what we wanted to achieve

3. Report from Student Senators
 - a. No senators present

4. Report from Committee Chairs
 - a. Technology committee is meeting Thursday, April 21

5. New Business: Proposal for East Asian Studies Concentration (see attachment)
 - a. Courses taken abroad would transfer
 - b. Had relationship with Minzu for years primarily with music. This would use master's level students who are required to teach abroad before getting their degrees. Chinese government subsidizes everything – we pay insurance and housing.
 - c. Korean could be offered in the future.

- d. Portfolio/reflective writing brings everything together – it includes artifacts to show development related to objectives
 - e. Current course offerings are enough to meet demand even if not offered every semester.
 - f. Approved
6. New Business: New course proposals: Japanese 153 and 154 (see attachments)
- a. Could count under East Asian Studies concentration
 - b. Only one faculty member teaching these classes. If it takes off we could hire more.
 - c. Approved
7. New Business: Proposed faculty handbook language re: Centennial Scholar Award criteria (see attachment)
- a. Committee of prior winners chooses new winner. Criteria was vague so changes were proposed.
 - b. Check calendar to ensure review date matches Stalnaker date (September 12, 2016).
 - c. Approved
8. New Business: Proposed faculty handbook language re: Council operational procedures/orientation.
- a. To include at the beginning of 1.4.3: "Each academic year, the Chair shall call an initial meeting of the Council to review operational procedures and to orient new members to the responsibilities and powers of the Council."
 - b. Knowledge has only been passed among chairs so first meeting should be for whole council to learn what they do
 - c. May meeting should invite new members to be with "old" members. Give updates on committee work in progress.
 - d. Confusion on election procedures for vice-chair. Currently handbook says it is voted on by eligible college faculty, which is why election was held March 23-24. Council members feel they should elect their own chair.
 - e. Approved
9. New Business: Discussion of Council's role as we transition to an incoming Provost and Deputy Provost and a returning Dean
- a. Should revisit all award criteria every three years
 - b. Start to get in front of Provost – go to the meet and greet April 27
 - i. As the legislative body of the college, Council members needs a voice in her ear.
 - ii. We are healthier than ever – enrollment, donations, facilities, etc. – and need to talk about ourselves that way.

- iii. Give Dean things to share at Dean's council for others to hear.
- c. Push for clarification of roles of Council and Cabinet as Dean focus on philanthropy takes away from faculty affairs
 - i. Cabinet can be faculty affairs body; Council is legislative
 - ii. Associate dean focuses on student academic success and health and wellness
 - iii. Administrator succeeds when legislative and advisory bodies give support
- d. Share some of our recruitment strategies with others
- e. Need improved relationship between chairs meetings and council – members from both should report out at each department meeting
- f. Legislative body (Council) should help set strategy via deliberation
- g. Faculty should attend senate meetings to have a voice
- h. Build culture where faculty being involved in faculty governance is meaningful. Get buy in and engagement of faculty governance – we don't know what our power is!

10. Priorities

- a. Be vocal advocates for resource distribution due to College over enrollment
- b. Maintain attention and momentum on issues of diversity and inclusivity

11. Adjournment