

**Arts & Sciences Council Meeting Minutes**  
**Monday, May 9, 2016, 3:30pm**  
**Drake Room, Olmsted**

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Current Members Present: Perrine, Kilpatrick, De Laet, Mallea, Garriott, Zwier, Urness, Robertson, Summerville, Harvey, Kliethermes, Roth  
Incoming Members Present: McAlister, Kalmanson, Tran-Johnson, Fisher, Brown, Christensen  
Recorder: Emily Kruse

1. Call to order and approval of minutes
  - a. Minutes approved unanimously
  - b. Current members absent: Kent, Cravero, Leuth, Jackson, Valdovinos
  - c. Incoming members absent: Haedicke, Tran, Courard-Hauri, Freeman-Miller, Morrett
  
2. Report from the Dean
  - a. Joe will be back July 18
  - b. Admissions - College is up net 40 vs last year and 22 vs two-years ago – historic!
    - i. Should end at about 790-800 total, change in bond debt to net savings to absorb some of that loss
  - c. Development
    - i. Keys to Excellence money is coming in
    - ii. Black box theatre dedication June 18
  - d. Construction
    - i. STEM@Drake kicking into phase 2 with cranes, etc.
    - ii. \$1.4 million in deferred maintenance being done this summer
    - iii. Will distribute calendar of all construction events on campus as it will be busy
  
3. Report from Student Senators – first meeting was last Thursday night
  
4. Report from Committee Chairs - Summary of this year's activities (as basis for annual agenda/charge to be set at first Council meeting of 16-17)
  - a. Technology – helped bridge disconnect between faculty and ITS via monthly meetings with Chris Gill
    - i. Classroom updates; Bring your own device policy – should classrooms have machines or should faculty all have laptops to bring to classrooms?; cloud storage; updates to Java/Flash in classrooms; lab policies
  - b. Curriculum – had lots of new course proposals this year; no update re: values and ethics

- c. Diversity – lots of smaller meetings with constituents; five sub-committees that created proposals
- 5. Old Business: Revised proposal to improve recruitment and retention of diverse faculty (new and untenured within their first three years)
  - a. Goal is to create a cohort that has professional development and social interactions
  - b. Cabinet has a working group over the summer to create a mentor program for faculty so this be amended based on their findings
    - i. Use this as a start for their work
  - c. Looked at other schools' programs – most are optional so our should be, too
  - d. Budget is high – will start FY 18 and some can come from faculty development
  - e. Document approved as a recommendation/resource to cabinet
    - i. Jen Harvey/Keith/Joe will share with cabinet
- 6. New Business: Proposed faculty development workshops supporting diversity and inclusion
  - a. Want provost to offer money to allow faculty training to better address diversity issues in their classes
  - b. Change language to reflect desire for continuous training – not a one-time, check it off deal
  - c. If goal is to get it to the provost, would go to senate next
    - i. Invite other colleges to have this dialogue, too.
    - ii. Diversity committee should bring this to Art Sanders/Nancy Reincke for guidance on how to have success in senate
  - d. Amendment made to endorse as a recommendation with the understanding that diversity committee will work with others next year
- 7. New Business: Proposed A&S civility statement – University level statement presented to dean's tomorrow
  - a. Applies actions to the mission statement with focus on civility
  - b. Overall acceptance but concerns about language and details
    - i. Meet with faculty and students to learn more
    - ii. Spirit is good but more to be discussed
  - c. Tabled for next year
- 8. New Business: Selection of Diversity, Curriculum, & Technology Planning Committee Chairs for 2016-2017 – one year term
  - a. Technology – Tim Urness will chair
  - b. Curriculum – Leah Kalmanson will chair
  - c. Diversity – Joan McAlister will chair

9. New Business: Proposed revision to faculty handbook 1.4.2:
  - a. "By its April meeting, the Council Chair shall solicit nominations for a Vice-Chair from among newly elected Council members. At the final Council meeting of the academic year, current and incoming Council members shall elect a Vice-Chair from among these nominees."
  - b. Approved
10. New Business: New course proposal: SCSS 42 - approved
11. New Business: Discussion of strategic priorities for Council 2016-2017
  - a. Continuation of diversity committee work
  - b. Action steps from quality initiative (future plans) could be items for college as a whole
  - c. Recognizing our own power and communicating across bodies – Art and senate
  - d. Work with curricular proposal in senate
  - e. Ensure this body keeps on top of senate doings
    - i. Have a faculty senate report each meeting
12. Adjournment with thanks to Jennifer Perrine for her work as chair