

**Arts & Sciences Council Meeting Minutes**  
**Wednesday, Sept 7, 2016, 3:30 p.m.**  
**Drake Room, Olmsted**

Members Present: Brown, Tran, Christensen, Urness, Courard-Hauri, Kalmanson, Tran-Johnson, Freeman-Miller, McAlister, Kliethermes, Harvey, Lenz

Recorder: Kayla Jenkins

1. Call to order and approval of minutes
  - a. Minutes approved unanimously
  - b. Current members absent: Haedicke, Valdovinos, Cravero, Fisher, Morrett
2. Welcome from the Chair
  - a. Initial meeting is for orientation/explanation of the various bodies
  - b. Council is the legislative body while Cabinet is advisory
  - c. Last year Council & Cabinet got rid of overlapping responsibilities
    - i. Proposals/approved items do not go to Cabinet anymore
    - ii. Cabinet no longer sets the agenda for Council
    - iii. Got rid of dueling powers
  - d. Goals for this year: Council has more responsibility for work in the college, not just approvals, but implementation and projects
  - e. Added a staff representative to add more insight
3. Dean's Report
  - a. There are 7 faculty searches this year: 3 replacements and 4 new positions.
  - b. Budget is going to be a big issue this year. The board approved a 3.4 million deficit, with lower enrollment, expect to have an additional 1.2 million.
  - c. Will be working on Fine Arts needs next with a consultant before renovating
  - d. P&T will be looking at 6 promotion cases and 5 tenure cases this year. Promotion is now higher than tenure. Have 39 faculty members at full professor
  - e. Ad hoc committees; should receive reports in the next month
    - i. Revision of P&T procedures
    - ii. Mentoring
  - f. Enrollment expectations
    - i. CBPA has accreditation review in 3 weeks.
    - ii. Wider net, more targeted events
    - iii. Sept 21<sup>st</sup> the new Tuition Guarantee will be announced (rate will stay the same throughout student's time at Drake)
    - iv. FAFSA is due earlier, may mean a change in recruiting and contact
4. Student Senators-unable to attend; will be reassigned new senators

5. Introduction of Committee Chairs-goals for the year
  - a. Diversity Chair-Joan McAlister
    - i. Having same language/goals as University
    - ii. Providing support to diverse faculty before and after hiring
  - b. Curriculum Committee-Leah Kalmanson
    - i. Will be working on figuring out the flow
  - c. Technology Committee-Tim Urness
    - i. Bringing own laptop to classrooms rather than classroom desktops
    - ii. Needs to have conversations with faculty about classroom tech
      1. Dean's comment: ITS will have four faculty committees regarding these issues: classroom, research, computer labs, and cutting edge technology
6. Faculty Senate Representative will be David Courard-Hauri: will report to Council on Senate and vis-versa.
7. Chair/Department communications: take Council information back to chairs and departmental meetings so they have the information and bring back any comments.
8. Agenda setting with Old Business-what should be done with old business from 15-16
  - a. Old Business: Proposed faculty development workshops supporting diversity and inclusion
    - i. Needs to come out of the Provost's Office
    - ii. Need to have workshops focus on academic as well as HR aspects
    - iii. Motion made to have Dean take proposal as a suggestion to the Provost
    - iv. Approved
  - b. Old Business: Proposed A&S Civility Statement
    - i. Came out prior to University's official statement
    - ii. Originally proposed by Diversity Committee
    - iii. Need to make sure that the language is matching/coinciding with Drake's statement-is it redundant?
      1. Different from diversity statement: adding to it
    - iv. No clear problem it was trying to solve
    - v. Sent back to Diversity Committee for consideration
  - c. Goals were approved to remain the same as addressed in May 9, 2016 meeting:
    - i. Continuation of diversity committee work
    - ii. Action steps from quality initiative (future plans) could be items for college as a whole
    - iii. Recognizing our own power and communicating across bodies – Art and senate
    - iv. Work with curricular proposal in senate
    - v. Ensure this body keeps on top of senate doings
    - vi. Have a faculty senate report each meeting
9. Adjournment