

**A&S Council Agenda**  
**25 March 2019**  
**3:30pm Drake Room, Olmsted**

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In Attendance: Amahia, Ann, Mark, Matt, Rachel, Heidi, Jerry, Meredith, Yasmina, Dina

Call to order and approval of minutes

- Approved unanimously

Report from the Dean

- Budget Situation and Update
  - Tenured Track and Visiting lines were approved to continue their searches
  - All adjunct classes were approved as well, no new ones
  - Pre-approved travel and research money was approved to continue as planned
  - March 15: had to give information about what to give up; what is necessary. We were able to make our number; used restricted funds for supplies/necessary things. Ex. Freight elevator in FAC paid through restricted rather than operating budget
  - Lots of questions about what happened; miscalculation/misrepresentation of financial aid packages
  - Questions: Did not dip into the endowment. Had to look at restricted and endowed funds for savings. Faculty Development Grants were go through as planned. The Travel Grants will remain reduced for next year. Market salary increases: is this going to happen? President said he wasn't sure at that time. Issue raised: instead of hiring new people, using that money to increase pay. Newer faculty are worried about jobs getting cut. Going to go ahead on the case statement process.
- Summer Session:
  - Needing to reduce the cost of summer sessions. Need to be at 34%. Independent studies are an issue; at 89% cost, low enrolled classes are high cost. Need to balance independent study during summer and during the school year. Cost to revenue is current closer to 40%
- Hired English; theatre is bringing theirs in; math had to start over

Reports from Committee Chairs:

Diversity

- Two documents working on refining documents created last year. ADA office made their changes. How would you want these to be used; these are suggestions, not required. Should this be on the diversity & inclusion website, should it be on our website. Who approves it?

- Send them out in an email this week. And send to all faculty 4 weeks before the semester starts.
- Who is in charge with the next step. Does it have to be approved? Do we need to endorse these documents? Frame it as a resource.

#### Technology

- Sent a list of rooms to be fixed
  - Are they getting fixed for 18-19
  - HOW 308; projectors doing work, the desktop is broken, the cables are all wrong.
  - Surprised 235 isn't on there, but 236 is.
  - Shannon Odenbach is a great resource to let everyone who teaches in that classroom know about the tech issues in a classroom.

#### Academic Integrity Curriculum

#### Old business:

##### Faculty Handbook revisions to P&T procedure

- Any comments on the changes made since February
  - 3.2: Change line to state that “tenure-track faculty may request from the dean...”
  - 3.5.3.c.i: worried about the term: historically underrepresented group; may be argued during the process and could be an issue. Feel that it is limiting. Brought a memo with recommended information. Put first sentence on memo under 3.5.3.c.i. The information about disproportionate responsibility in 4.7.4.2 along with the bias information.
  - Pg 11: University Decision: highlight 1<sup>st</sup> paragraph include. Change the University Decision section
  - Pg 8: worried about the candidate not being able to view before their review; what if it is bad. It has been inconsistent practice. The department should be the one to determine if the reviewer did their due diligent. Should keep it the same. Current practice is to allow them to see before they write their narrative. Practice needs to meet policy. Remove the timing sentence for now.
  - 4.8.c: “Written from a critical perspective, the peer observation should not merely list the candidate’s strengths.”
- Voting:
  - 3.2, 3.5.3.c.i, pg 11, 4.8.c; vote together. Approved unanimously
  - Remove pg 8: timing sentence removal for now. 3 abstain, 1 nay, 3 yays
    - To keep it in: 3 yays; 2 nay; 3 abstains.

#### New business:

Diversity Comm. has drafted best practices for accommodations and a syllabus statement (Madden, 2 docs)

Curriculum: Tabled until April.

Course changes

Art 125

Art 126

Art 163

Art 63

Art 64

CS 139

SCSS 170

SPAN 151

SPAN 152

SPAN 154

New courses

SCSS 157 (tabled in Feb)

HIST 179

SCSR 147

SCSS 082

Adjournment

Move to adjourn