

A&S Council Meeting Notes
Monday, 10 December, 2018, 3:30pm
Drake Room, Olmsted

Attending: Zwier, Mallea, Cravero, Pendleton, Luttrell, Vitha, Smith, Sleister, Madden

Notes: Kayla Jenkins

1. Call to order and approval of minutes
 - a. Approved unanimously

2. Report from the Dean
 - a. 7 faculty searches-4 are going to be hopefully done this semester.
 - i. Choral-Associate Professor has accepted
 - ii. 2 more on campus this week; 1 more tomorrow
 - b. Mission and Vision Statements: Hard to find; long time since it has been done. It will be a good exercise for the college to know what we want to do internally, why we do what we do, why we exist here. Will continue next semester and into next year.
 - c. P&T Guidelines revising: goal is to get a common, clear, clarify-make it more standardized and concise. Want to change the PAR, PAE, PAHE forms.
 - i. Lawyer found too many inconsistencies. Need one place for everything to be instead of several. Will come to Council in February to have time to look at it. The faculty vote will follow afterwards.
 - ii. Comments: worried it won't be voted on-not read. Deadlines are all different and there have been too many ways to complete the reviews.
 - iii. Council would like to route the P&T guidelines to the faculty first so they can get feedback. It seems like there are too many small groups going over it before it has to get to everyone.
 - d. Admissions funnels: doing better-admits to tuition deposited is the hard part to come, but looking good so far.
 - i. Admissions questions: What happens if we don't meet our goals, will there be layoffs? What happens to A&S if the other colleges don't make their goals? Dean will be following up on these questions.
 - e. Big Ideas Project: January 15th is when the submissions are going to be open.
 - i. Questions: What about the projects that have been worked on for years: where are they going to be? The Dean has a meeting with the President about these questions and will be able to report back.

- ii. 5 ideas will be the talking points, but other projects will be worked on as well.
 - f. Human rights major was approved last year, but denied by Dean's Council. Not a good time to do a new major. Could start as a minor instead and Deb DeLaet will be resubmitting the proposal.
- 3. Report from Student Senators
 - a. No student Senators present
- 4. Report from Committee Chairs
 - a. Diversity: Final drafts for the best practices for diversity and inclusion in syllabi. Wanting to creating a website for A&S Diversity & Inclusion. Concerns about international students and non-native students and what their learning accommodations are.
 - b. Tech Committee: No report
 - c. Academic Integrity: Has not Met
- 5. New Business:
 - a. Spanish Major Proposal
 - i. History: In 2001, each college was to eliminate 25% of the program; languages was identified to be eliminated. Until 2015 there were no language minors, then added Spanish. In 2016, added the others to the minors.
 - ii. Currently there are 142 Spanish minors, 38 students said they would major in Spanish as well. Last year 31 prospective students said that a Spanish major was a deal-breaker.
 - iii. All our competitors have a Spanish major. This would require 33 hours. The first 5 courses can be taught by adjuncts-have reliable people. Most students test into the third semester.
 - iv. Would need to add two classes: Capstone and internship
 - v. Need to flush out the capstone
 - vi. Questions: The capstone could be 1 credit instead of 3. Could this cause an overload on adjuncts? We shouldn't be putting the burden on them.
 - vii. Answers: they have room in the current courses and Spanish adjuncts are not as difficult to find as the other languages.
 - viii. Comments: Advisors are approved for course; need to change language to all wlc faculty. Need to make clear to students that 8 credits can be taken by AP and 4 could be taken elsewhere and 21 credits need to be at Drake. Need to make that un-tenured faculty are not being overloaded. Answer: no changes to workload other than the capstone.
 - ix. Vote: Unanimous: moved to Dean's Council

- b. Curriculum - Course changes
All course changes approved: ART 57, 58, 59,70, CS 130, CS 160,
SPAN 153, SPAN 160
 - i. Amendment to change: Change to can repeat only once.
Wrong current title on SPAN 160; change before going to the
Registrar.
- c. Curriculum – Removed from Catalog
ART 119-Approved.