

DRAKE UNIVERSITY
ARTS AND SCIENCES COUNCIL MEETING AGENDA
Minutes, October 24, 2007 taken by Dina Smith
Drake Room, Olmstead Center at 3:30 p.m.

1. Call to Order
 2. Roll Call: Colin Cairns, Heidi Sleister, Nicholas Roth, James Romain, Eric Saylor, Megan Brown, Dina Smith, Tim Urness, Renee Cramer, Maria Bohorquez, Charlie Nelson, Jennifer Harvey
 3. Approval of September 26, 2007 Minutes
 4. Report from Dean Lenz – none
 5. Report from Council Chair, Debra DeLaet – discussion of DULAP course evaluation forms, redesigning student evaluations; Shifting DULAP course designations/numbers to be on par with university-wide numbering system
 6. Unfinished Business – none known
 7. New Business
- A. Discussion of Course proposals
- *DILS 160 and all DULAP Courses number 001, 002, 051, and 052
 - *POLS 161: Poitics of Russia and Eastern Europe
 - *POLS 184: Philosophical Foundations of Marxism
 - *POLS 127: Global Public Health and World Politics
 - *POLS 051: What to Expect When You're Electing
 - *POLS 162: Contemporary Asian Politics
 - *THEA 051: Stage Combat
 - *REL 120: Black Christianity
 - *REL 185: Contemporary Religious Life in Central America
- Members addressed grading rubric for THEA 051 and concern for ambiguity surrounding a 100-point system for performance; members agreed that the proposal met the general requirements of a grading criteria/rubric.
- *Council Approval of all submitted course proposals

B. A & S Handbook Revisions of provisions calling for the election of a Cabinet Secretary

*The current handbook language states: “The Cabinet shall elect a secretary from its membership, and the secretary shall present reports of the Cabinet to the Council.” This language obfuscates the current practice of the Cabinet Chair, who also serving as Council Chair, already reports to the Council. The Chair’s reporting negates the need for a specially elected Cabinet secretary. Thus, this language should be deleted from the handbook.

*Revised handbook language: “The Chair of the Cabinet shall present reports of the Cabinet to the Council.”

C. Other Business

Members addressed the efficiency of multiple attachments in Council emails, asking for a more efficient delivery method. Dean Lenz suggested using the file server in the Dean’s office; however, this method would not eliminate the number of attachments. Eric Saylor, Curriculum Chair, suggested cutting/pasting proposals/syllabi into one attachment per course.

8. Adjournment