

## PharmD/MBA Program Petitioning Process for Summer Online MBA Classes

Pharmacy students in the PharmD/MBA dual degree program are expected to take all their MBA classes in the campus-based Hybrid MBA. Under certain circumstances, however, PharmD/MBA students may petition to take MBA courses via remote learning in the Online MBA program.

The following petitioning process applies to PharmD/MBA students who are planning to complete the MBA degree requirements in the initial summer semester of their APPEs taking the capstone course, MBA 260 *Strategic Business Processes* and who have accepted a summer APPE located a significant distance away from the Drake University campus.

- Send an e-mail to your MBA academic adviser explaining the rationale for requesting the summer Online MBA 260 course. This petition is due by March 1<sup>st</sup>.
- Include documentation with your petition evidencing the location and dates of the remote summer APPE.
- Your petition will be reviewed by the MBA academic adviser and if considered complete and accurate, you will be added to the waitlist for the summer Online MBA 260 course.
- You will be notified by May 1<sup>st</sup> if a seat is available in the summer Online MBA 260 course. If so, you will be registered for Online MBA 260
- If the course has reached enrollment capacity, you will be given registration priority for either the Hybrid MBA 260 or the Online MBA 260 in the fall semester of your P4 year.

PharmD/MBA students should plan to pursue their IPPEs in the greater Des Moines area and to take their summer MBA classes on campus. Occasionally, P1 and P2 students are offered summer internships. If you are offered and accept a remote summer internship, you will need to petition for the prescribed summer MBA classes, if delivered online, and provide pertinent documentation regarding the internship as described above.