

**Drake University Law Library**  
**Posting Policy**

Approved: September 9, 2014

Updated: May 13, 2015

- I. The Law Library has the following bulletin boards:
  - a. Two bulletin boards on the wall near the Information Desk;
  - b. Three bulletin boards along the west wall on the second floor;
  - c. Such additional boards that may be needed temporarily for special events, announcements, weather related library closings, etc.
  
- II. Only the bulletin board closest to the Law Library's Information Desk may be used to promote University events. Prior approval is not needed to post an item on this bulletin board, but library staff reserve the right to remove postings that violate this policy.
  
- III. Law library doors and the glass surrounding them are not to be used for announcements or general signs, but may be used for library signage.