

# *Drake Law Announcements*

*December 4, 2024*



## **Adjunct Teaching Opportunity (Law Students Encouraged to Apply)**

The Drake College of Arts and Sciences is looking for a law student to teach a two credit LSAT prep course in the Spring Semester. The class meets on Tuesdays from 6-8 p.m. for 10 weeks. The pay is \$2,400. If interested, please [click here](#) to apply. Review of applications begins immediately and will remain open until the position is filled.

## **IP Scholarship Announcement for 1L and 2L students:**

The Richard Linn American Inn of Court is proud to offer the Mark T. Banner Scholarship. This scholarship is part of The Richard Linn American Inn of Court's commitment to fostering the development of intellectual property lawyers of high ethics, civility and professionalism, and especially those from diverse backgrounds. Visit <https://www.linninn.org/Pages/scholarship.shtml> for further information and the scholarship application. Submission deadline is **December 6, 2024**.

## **Winter Break - Campus Closure**

Over Winter Break, campus is closed between Sat., December 21 and Wed., January 1, 2025. Offices will re-open on Thurs., January 2, with limited staff in the building and others working remotely. This includes the Drake Legal Clinic and Drake Law Library. Also, the library will be closed on weekends in January until just prior to classes resume on January 21. Please check the library hours [here](#). Campus is also closed on Mon., January 20, to observe Martin Luther King, Jr. Day.

### **ADA accommodation renewal**

Remember that accommodations must be renewed annually! To establish or renew accommodations under the Americans with Disabilities Act (ADA), contact the [Office of Access and Success](#) for an appointment. Drake provides reasonable accommodations, as required by federal law, so that students' success is not hindered by disabilities.

### **2024-2025 Student Organization Event Registration Survey**

Reminder that before a student organization hosts an event on or off campus, the primary contact of the event must fill out this [survey](#). This should be done at least three (3) business days before the event and/or prior to entering into a rental contract. If food is served, you will also need to get your order to Sodexo at least one week prior to the event to avoid late fees.

### **Law School Outlook Calendar**

Events at the Law School are added to the [Law School Outlook calendar](#) so that students, faculty and staff can see what is happening at a glance. Please use the attached directions to access and bookmark the calendar. Entries are categorized by Academics, Admissions, Career Development Office, Faculty, Law School Events, Library and Student Organizations. If you want to add an event to the calendar, please contact [Sara Hughes](#).

### **ITS Support - In Person and Walk-in**

The lower level of Carnegie is open for support: classroom emergencies, student walk-in support, faculty & staff scheduled support will be given preference over faculty and staff walk-in support. ITS may ask you to wait while they help multiple customers at once. ITS recommends using the IT service portal at [service.drake.edu/its](http://service.drake.edu/its) or calling 515-271-3001.

### **Religious Observance Accommodations**

If an academic deadline or exam conflicts with your religious observance, please contact Dean Battles before the conflict to arrange reasonable accommodations.

### **Contagious Illness Protocols**

Students are to follow CDC protocols applicable to any instance in which a student is contagious with a viral or bacterial infection, such as influenza, strep, mononucleosis, or COVID-19. Although reporting is no longer required, infectious students cannot attend in-person classes and must contact their instructors to coordinate making up any missed material. Faculty may use their own discretion for how to treat absences due to illness.

[CDC Guidance for illness with fever, including influenza.](#)

Please visit Drake's [Contagious Illness Protocols](#) website to review this information. If a student, faculty, or staff member is interested in using a mask to reduce the spread of illness, masks can be found in the Gorsche Student Services Suite. For additional questions, contact Dean Battles.

### **Broadlawns Community Clinic at Drake**

If a student is ill, they may receive care at the [Broadlawns Clinic at Drake](#). Broadlawns will work with insured and uninsured students needing care.

### **Drake Law Women Emergency Fund**

Drake Law Women has an emergency fund for students in need through the course of the school year. Consideration for an award is based upon demonstrated financial need and the emergency. The emergency fund is open to all students. The application can be found under the "Emergency Fund" tab on the Drake Law Women TWEN page and the award process is completely anonymous. Questions? Email [emily.barrett@drake.edu](mailto:emily.barrett@drake.edu)