

# Avoiding the Complaint: Organizing your Life and Practice to Stay out of Ethics Trouble

## Resource List

### Clients and Cases

Practice Management Software Comparison: <http://tiny.cc/7nv8oy>

Google Gmail

### Your Day

Calendars: YouCanBook.me

Google Gmail (email, calendar, documents)

Bullet Journal: [www.bulletjournal.com](http://www.bulletjournal.com)

Timesheet Templates: [www.clicktime.com](http://www.clicktime.com)

### Your Life

Personal finances: [www.mint.com](http://www.mint.com)

[www.cozi.com](http://www.cozi.com)

[www.wunderlist.com](http://www.wunderlist.com)

[www.twohappyhomes.com](http://www.twohappyhomes.com)

[www.famjama.com](http://www.famjama.com)

[hopewoodjd.com/problem-solver](http://hopewoodjd.com/problem-solver)

### Books

Kelly Lynn Anders, *The Organized Lawyer* (2d ed 2015).

Nora Riva Bergman, *50 Lessons for Lawyers* (2016).

Amiram Elwork, PhD, *Stress Management for Lawyers* (3d Ed 2007).

Eleanor Southers, *Be a Better Lawyer: A Short Guide to a Long Career* (2014).

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## Technology Resources

Ben Stevens, *The Mac Lawyer: Using Macs in the Practice of Law*, [www.themaclawyer.com](http://www.themaclawyer.com) (last visited Nov. 29, 2017).

ALM and Law.com, *LegalTech News*, [www.law.com/legaltechnews](http://www.law.com/legaltechnews) (last visited Dec. 13, 2017).

Above the Law, *Technology Section*, [www.abovethelaw.com/technology](http://www.abovethelaw.com/technology) (last visited Nov. 30, 2017).

Patrick Carlson, Law Technology Today, *The Must-Have Legal Technology to Start a Law Firm in 2016*, [www.lawtechnologytoday.org](http://www.lawtechnologytoday.org) (Apr. 7, 2016).

Nicholas Gaffney, Law Practice Today, *Keeping Up with the (Tech) Joneses*, Law Practice Today, [www.lawpracticetoday.org](http://www.lawpracticetoday.org) (Feb. 12, 2016).