

## Drake University School of Journalism and Mass Communication Internship Evaluation

Student _____	Date _____
Employer _____	Employer Address: _____
Supervisor _____	_____
Title _____	_____
Phone _____	_____
E-mail _____	_____

Please rate your student intern's performance on each criterion listed below.

	Outstanding	Very Good	Average	Below Average	Not Applicable
<b>PROFESSIONAL COMPETENCY</b>					
Basic language skills					
Speaking					
Writing					
Editing					
Reporting, data/fact gathering					
Layout, design					
Delivery					
Creativity					
Judgment, critical thinking					
Accuracy, precision with details					
Research skills					
Organizational skills					
Numerical and statistical skills					
Understanding and application of 1 <sup>st</sup> Amendment principles					
Ethics					
Technical skills					
• Computer skills					
• Other required technical skills					
• Ability to learn new technical skills					

(over)

	Outstanding	Very Good	Average	Below Average	Not Applicable
<b>WORKPLACE SKILLS</b>					
Initiative, motivation					
Reliability, punctuality					
Interest in work					
Relations <ul style="list-style-type: none"> <li>• with co-workers</li> <li>• with sources/clients</li> <li>• with managers</li> </ul>					
Ability to work in a diverse workplace					
Ability to work with a diverse audience, clients and/or sources					
Ability to learn					
<b>OVERALL PERFORMANCE</b>					

Would you hire another Drake student as an intern?

Comments:

Signature \_\_\_\_\_  
 (immediate supervisor)

Please return to:  
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