

## Faculty Development and Enrichment Grants:

The Provost's Office invites applications for Faculty Development and Enrichment Grants. Grants of up to \$1500 are available to underwrite the costs associated with a variety of development and enrichment activities, including, but not limited to:

- Attending workshops aimed at enriching your approaches to teaching, including advanced training in areas you routinely teach.
- Attending workshops aimed at advancing your engagement in institutional leadership.
- Carrying out research in the Scholarship of Teaching and Learning (SoTL) in post-secondary contexts.
- Attending conferences, seminars, workshops, and the like, at which you will present results of your post-secondary SOTL research. (But see the prohibition on funding to "regular" disciplinary conferences noted below.)
- Inviting speakers, workshop coordinators, or consultants to work with a small group of faculty on innovative pedagogies.
- Establishing or advancing multi-disciplinary on-campus programs.
- The integration of innovative learning technologies into teaching, including the purchase of limited hardware and software. (Note that any such proposals will be subject to coordination with Drake ITS.)

These grants cannot be used to pay for the following:

- Catering, except for on-campus workshops of at least a half-day duration.
- Faculty stipends beyond the established half- and full- day rates for on-campus workshop attendance (\$75 and \$125 respectively). Note that such stipends may only be requested for faculty/staff participating in workshops organized, at least in part, through these grants.
- Disciplinary research or conference travel.
- Routine or customary work, such as designing a new course in an already established program.
- Activities, such as textbook production or lectureships, for which the faculty applicant will be remunerated by an outside entity.
- Course reassignment.
- The purchase of material, including books, customarily covered by established budgets, such as Cowles Library's acquisition budgets or departmental budgets.
- Projects primarily concerned with international enrichment and development. All requests for funds to support internationalization efforts should be submitted to the Office of International Programs.
- Expenses incurred outside of the current fiscal year.

Applications should include the following:

- A completed Uniform Application Cover Sheet.
- A completed Uniform Budget Checklist.

- A detailed project narrative, including timeline, proposed outcomes, the means for achieving and assessing those outcomes, links to pertinent web-based information, and plans for making those outcomes available to the wider University community.
- Current CV's of applicant and collaborators, including invited speakers and consultants.

The materials should be sent as a single attached file to: [nicki.kimm@drake.edu](mailto:nicki.kimm@drake.edu). Please allow four weeks from the submission for deliberation.

Completed applications will be reviewed on an ongoing basis throughout the academic year, as long as funds remain available. Please consult the Faculty Development FAQ as you plan your proposal. Potential applicants are encouraged, but not required, to consult with Deputy Provost Renee Cramer before submitting a proposal.

**Because of increasing requests for these grants, individual faculty or staff members will be limited to one request per academic year.**