

Online Access and Instructions

You can use **myDrake** to access your unofficial transcript and view all individual courses completed to date that are accepted for transfer. Accepted courses are listed individually by transfer institution.

Follow the instructions below for myDrake:

HOW TO GET THERE

First time? Visit drake.edu/admitted and follow steps in your Admitted Student Portal to sign into myDrake. You'll need to first establish your new Drake student log-in username and password. Instructions on how to navigate myDrake to find your transfer credit evaluation info are in your Admitted Student Portal.

In the future: Visit drake.edu/students and click on the myDrake button under "Quick Links." You can now sign in using your already established credentials.

TO VIEW TRANSFER CREDIT

1. Select the "Student Records" menu located below the Campus Info icons.
2. Select "My Unofficial Transcript"

The unofficial transcript will show the following information:

- Summary of courses and accepted credit by institution
- Courses, which appear under their respective Drake equivalent or elective course numbers: e.g., ENG 001—Seminar in Reading & Writing
ENG 0**—Composition I
- Transfer hours, listed as "Transcript Totals." Please note that transfer credit does not factor into your Drake GPA.

TRANSFER CREDIT LIMITATIONS

- A maximum of 94 semester hours of transfer credit from four or two year institutions will apply toward the Drake degree. Of these, a total of 66 semester hours from two-year institutions may apply towards the Drake degree.
- The last 30 semester hours must be completed in residence at Drake.
- A maximum of 16 semester hours of career-technical credit may be granted at the discretion of the Drake college or school in which you are enrolled.

If total hours listed exceed these credit limitations, your dean will reduce them accordingly to retain those courses and credits that are most beneficial for degree completion.

Transcript Evaluation and Policies

The purpose of the evaluation is to provide you with information on how the courses you have completed apply to your degree program.

TECHNICAL CLASSIFICATIONS

- First-year student (FR): fewer than 30 semester hours
- Sophomore (SO): 30 to 59 semester hours
- Junior (JR): 60 to 89 semester hours
- Senior (SR): 90 or more semester hours

GRADE REQUIREMENTS FOR ACCEPTANCE

Only courses in which you have received a grade of C- or better are considered for transfer credit to Drake.

In response to the disruption of COVID-19, Drake University will accept "P", "S", or "CR" grades, regardless if they are the equivalent of a C-, for all Spring 2020 coursework. This exception is applicable for Summer 2020, Fall 2020, and Spring 2021 coursework if the institution required students to convert to "P", "S", or "CR" grading.

SEMESTER HOURS

The Drake transcript shows credits in semester hours.

TRANSFER COURSEWORK/ AWARDING CREDIT

Transfer credit will be considered only if the institution was accredited by a regional accrediting body at the time the student completed the coursework. Drake must receive transcripts directly from the institution awarding that credit.

ADDITIONAL CREDIT CATEGORIES

AP/IB/CLEP Credit:

If you wish to be considered for credit from AP, IB, or CLEP subject exams, please request your official scores be sent to the Office of the Registrar, Drake University. Information on qualifying scores for AP, IB, and CLEP is available at drake.edu/advancedcredit.

Military Service and Military Course Credit:

You may apply to receive additional credit for military service experience or military education. Please submit military transcripts directly to the Office of the Registrar, Drake University. That office will prepare documents to be considered by the dean of the Drake college or school in which you are admitted. If credit is to be granted, your dean will notify the Registrar's Office directly.

Graduate Credit:

Any graduate-level coursework you have taken will not be reflected on your transcript evaluation sheet, but credits will be evaluated by the associate or assistant dean of the college or school in which you enroll.

Evaluation Credits and Degree Planning

You will have the opportunity to view the evaluation of courses you have completed to date and how they have been applied to your Drake University degree program. For details, see “Online Access and Instructions.” Courses currently in progress are not listed; when we receive your final official transcript, we will update the evaluation to reflect the newly completed courses. Transfer students are strongly encouraged to retain course syllabi from transfer institutions in the event that a course may need to be re-evaluated for its applicability to the Drake Curriculum (explained below) or other degree requirements.

The general education requirements at Drake for all undergraduate degrees are known as the Drake Curriculum, which includes:

- A **First Year Seminar** (waived for students enrolling with a minimum of 30 semester hours)
- Students transferring within one year of high school graduation or with fewer than 30 credits are required to take a one-credit course, **Bulldog Foundations**.
- 10 fundamental **Areas of Inquiry** (AOIs)
- The **Senior Capstone** experience

Visit drake.edu/aoi to view the approved Drake Curriculum course list for current Drake students.

We encourage you to view the approved course list for each of the 10 AOIs to more fully understand how transfer credits have been applied to the Drake Curriculum requirements, as well as how other courses may be applied in the future.

General Education Articulation Agreement

Admitted students who have met the criteria outlined below will enter Drake University having fulfilled the Drake Curriculum general education requirements (Areas of Inquiry), with

the exception of the Senior Capstone requirement in the student's major(s) area of study. Students within one year of high school graduation are required to complete a First Year Seminar.

Criteria:

1. Minimum 60 semester credits acceptable for transfer.
2. Minimum 2.00 cumulative grade point average in transfer coursework.
3. One of the following degrees from a regionally accredited institution:
 - Associate of Arts (A.A.) degree from a community college in Iowa, Illinois, Minnesota, or Missouri.
 - Associate of Science (A.S.) degree from a community college in Iowa.
 - Bachelor's degree

Students are required to submit a final transcript with proof of their degree prior to the beginning of their second term (excluding summer or J-term) of enrollment. Students who fail to provide the appropriate documentation will be required to complete the general education requirements.

At Drake, each student is responsible for developing a degree plan with an academic advisor. You and the Drake

Transfer Student Transition Advisor will review those transfer courses that most closely meet the requirements for the degree program you are entering. At that time, estimated degree completion dates are usually discussed.

Classes are offered during the summer in both classroom and online formats. Some transfer students should consider summer sessions to advance their graduation. The advantages of enrolling in summer coursework can be determined by contacting your dean's office.

Upper-class students can also pick up needed credits by taking a January Term (J-Term) course, offered annually between fall and spring terms.

A minimum total of 124 semester hours of credit is required for all undergraduate degrees. Please keep in mind that all course requirements must be met in order to receive a Drake degree in a specified field, no matter how many credit hours are transferred.

A minimum of the last 30 semester hours must be completed in residence at Drake.