



Procedure to Dispose of Drake Glass Waste

Drake University generates intact and broken glass waste that poses a potential threat to staff, faculty and students if it is placed in “normal trash.” This waste is generated throughout campus and specifically in the following area: Chemistry, Psychology, Physics, Biology and Pharmacy. This waste does not meet the definition of hazardous waste and is not required to be managed through a TSD facility. To assure that all Drake staff, faculty and students are protected from potential injury/cuts by these materials, however, they will be collected and managed as Glass Waste. This includes management of items including, but not limited to: broken lab glassware, pipettes, glass tubes and glass test tubes. To properly manage this material:

1. Identify waste chemicals for disposal. This includes such items as broken lab glassware, pipettes, glass tubes and glass test tubes. This does NOT include glass waste that has resulted from a chemical spill and is chemically contaminated. Chemically contaminated glassware from a spill must be managed as “Chemical Spill Waste” to assure a complete hazardous waste determination is conducted prior to disposal and to assure the waste is managed correctly. For information on ineligible waste management, contact Chris Nickell, Director EHS (515-271-3804).
2. Collect waste in the EHS provided sturdy cardboard boxes with plastic liners. Do not over-fill container.
3. Complete the Qualtrics form documenting quantity, type of waste and where the waste is located.
4. Submit the form to EHS so that a pickup of the waste can be scheduled.
5. Request a new container so that EHS can bring a replacement at the time disposal occurs.
6. Ask for guidance from EHS if you have any questions or concerns. For emergent situations where large quantities of broken glass are present, contact Public Safety immediately for assistance at 515-271-2222.

Procedure Information

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