

Friends of Drake Arts Grant Guidelines

The Friends of Drake Arts provide grant funding to create opportunities for fine arts students to expand their Drake experience by positively impacting their ability to collaborate with all areas of the university, connect with partners in the Greater Des Moines community, and travel to capitalize on unique experiences to enhance their fine arts education. Students and faculty are both eligible to apply for funds, but all applications must demonstrate student involvement in the planning process.

Timeline

2018 - 2019 Deadlines

Grants will be awarded by FDA on an ongoing basis, with grant reviews bimonthly according by the deadlines below. If an application is submitted following the deadline, it will be reviewed for the following round.

- December 1, 2017
- February 1, 2019
- June 1, 2019

Award Notifications

Applicants will be notified of funding decisions within 2 weeks of each funding deadline.

Report Deadline

Following a successful award, grantees are required to submit a brief report on their experience indicating 1) the use of funds, with receipts attached for expenses, and 2) the quality of the learning, research, performance activity and impact on Drake University. The report is due to Danielle Peters later than one month after the completion of the funded activity.

Eligibility

- Eligible applicants include students currently enrolled at Drake University in a fine arts program or fine arts faculty.
- Applicants are limited to one application per deadline, and one award per school year.
- Applications may not be resubmitted if the first request is unfunded.
- Funded activities must align with one of the Friends of Drake Arts' three funding priorities.

Online Submission

All applications must be submitted online. [Click here to access the application form.](#) Applications will not be accepted in any other format.

Review Process

Applications will be reviewed by the Friends of Drake Arts Steering Committee following each grant deadline. Evaluations will be based on the criteria outlined in the included scoring rubric and availability of funds. All decisions are final.

Eligible Projects

Projects, activities, or opportunities must fall under one of the following funding priorities:

Student Travel & Professional Development

These grants defray the cost of travel for fine arts students pursuing extracurricular activities to supplement their Drake education.

Community Outreach & Partnership

These projects facilitate activities which connect Drake Fine Arts students to the Greater Des Moines Community. Special performances, partnerships, classes, or presentations that involve partnerships with entities outside of Drake will be given preference.

Campus Outreach & Interdepartmental Collaboration

Projects support the collaborative efforts to connect two department or classroom experiences on Drake's campus to more fully expose students to Drake Fine Arts. Eligible projects include efforts to combine curriculum from two departments, or efforts to expose Drake's campus to the fine arts in creative ways.

Scoring Rubric

All applications will be reviewed using the following criteria. Up to 3 points are possible for each

Benefits of Project		
1	2	3
Project does not create any educational or professional benefit beyond what is offered at Drake University. Limited or few opportunities to represent Drake University.	Project offers some beneficial fine arts training and/or professional experience to students. Some opportunities to represent Drake University.	Project offers an educational and/or professional opportunity not available at Drake. Will create a tangible opportunity to represent Drake strongly on a local, national or international stage.
Recommendation Letter (Required for Student Travel Only)		
1	2	3
Recommendation letter not included in application.	Recommendation letters speaks positively of student, few or no specific examples given.	Recommendation letter cites specific positive examples of student's work ethic, talent and/or leadership.
Budget		
1	2	3
Budget is unclear or incomplete. Additional funding sources are not referenced.	Budget is included and outlines expenses. Additional funding sources are considered.	Budget clearly outlines outstanding use of FDA funds. Additional funding sources have been pursued or identified.
Benefits of Project to Student Body		
1	2	3
Project would not benefit the Drake University community as a whole.	Project may create some opportunities to share lessons or skills learned with student colleagues.	Project will create engagement and/or educational opportunities for other Drake Fine Arts students.
Grantsmanship		
1	2	3
Grant is complete, but contains	Grant is complete and has very	Grant is well thought out,

several errors.	few errors.	organized, and complete.
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