



Earl F. Martin, President
Old Main 211
2507 University Avenue
Des Moines, Iowa 50311-4505
T 515-271-2191
earl.martin@drake.edu

Dear Colleague:

Welcome to Drake University! We are very pleased that you have chosen to join the Drake family. We at Drake take our institutional mission very seriously; we view it as a promise to our students, their families, our alumni and friends, and to ourselves. As you prepare for your new role, please take time to familiarize yourself with the mission, vision, and core values of Drake University included with this letter.

As you review these important statements, we hope that you realize that each of us—no matter what our specific job responsibilities—is engaged in the teaching and learning process. Everything that we do, and how we do it, communicates to our students the value of Drake as an academic community, and serves as constant examples of both professionalism and personal concern. With each interaction, no matter how fleeting, we have the opportunity to shape a student's perception of his/her Drake experience. It is critical that each such interaction exemplifies the values, mission and vision of the University.

I hope that you will find your employment at Drake to be a rewarding and satisfying experience, and I look forward to working with you in the coming years.

Sincerely yours,

A handwritten signature in black ink that reads "Earl F. Martin". The signature is written in a cursive style with a large initial "E".

Earl F. Martin