


Quick Start Guide to Program Assessment

<p>Cycle</p>  <p>Each year, departments/programs will submit an assessment plan and report related to at least one stated learning outcome.</p>	<p>Criteria</p> <p>Effective assessment plans and report should meet the following criteria.</p> <p>Assessment Plans should:</p> <ol style="list-style-type: none"> 1. Identify outcome(s) of focus 2. Gather evidence that addresses outcome(s) 3. Meet to reflect on evidence <p>Assessment Report should:</p> <ol style="list-style-type: none"> 4. Analyze findings 5. Develop plan of action 6. Implement plan and report on status
<p>Next Steps</p> <p>When? Your Associate Dean will provide further deadlines Typically plans will be due by the end of Fall, and reports will be due by end of Spring, but each college/school sets their own schedule</p> <p>Where? You can access Drake's assessment portal to review and input plans and reports here: https://drakeedu.sharepoint.com/sites/ProgramAssessments</p> <p>How? Connect your assessment to needs and existing practices in the program. Refer back to the criteria above to guide your assessment work. Check on the progress of your assessment work using the Dashboard in the assessment portal. This dashboard will provide feedback on meeting the above criteria.</p>	