

Drake University Music Department Instrumental Accompanist Policy Effective Fall 2016

POLICIES

1. Accompanists should be contacted and be given the score at least 4 weeks before a performance *including* which movements/sections are to be performed and the expected performance tempi. *Accompanists reserve the right to decline requests made later than 4 weeks prior to an event, including 'last minute' requests.*
2. Additional fees at the discretion of the accompanist will be added for late or last minute requests, changes in repertoire, and tempo.
3. It is the student's responsibility to contact the accompanist and identify rehearsal times and space (if applicable).
4. Very difficult pieces may require a higher fee at the discretion of the accompanist. It is the accompanist's responsibility to notify the student of any extra fees in a timely fashion.

RECITALS

1. Students should discuss recital preparations and timelines with their instructors at least one semester in advance.
2. Students must confirm accompanist availability before scheduling any recitals, hearings, and dress rehearsals.
3. Accompanists will provide the student with an invoice regarding recital payment. Unless other arrangements have been made (i.e. payment plan), full payment is due at the dress rehearsal or on the day of the recital. An accompanist will not play a recital without pre-payment.

PAYMENT

1. The accompanist will provide an invoice to the student for all fees. Invoice frequency and acceptable payment methods vary among accompanists. Therefore, discuss individual accompanist expectations upon the first meeting.
2. Unless otherwise agreed, full payment is due at the final accompanist meeting, be it a lesson or rehearsal for juries, studio classes, departmentals or masterclasses. The accompanist will not play for a performance until all outstanding fees are paid, including the jury fee.
3. Failure to compensate in a timely manner will result in an "academic hold" on the student's account until payment is made.

CANCELLATIONS

1. Students must provide at least 12 hours written notice regarding cancellations/illness, or the student is responsible for payment of all forfeited time.
2. If an instructor cancels a lesson for which the accompanist is scheduled, the student is expected to rehearse with the accompanist during the lesson time and is billed as usual.

3. If an accompanist cancels, the accompanist will provide makeup options. Students should consult individual pianists' policies.

4. Campus Cancellations (weather, emergency): Student must contact accompanist within 7 days to schedule a makeup time.

INSTRUMENTAL ACCOMPANIST FEES

Lesson/Rehearsal/Recording: \$40/hour

Jury/Departmental/Masterclass:

10 minute piece: \$60.00 (Two – 20 minute rehearsals + performance)

20 minute piece: \$80.00 (Two – 30 minute rehearsals + performance)

Additional rehearsals: \$40.00/hour

Student Full Recital Performance Fee: \$150.00, plus hourly rehearsal rate (minimum 4 rehearsals).

Student Half Recital Performance Fee: \$100.00, plus hourly rehearsal rate (minimum 4 rehearsals).

Pre-Recital Hearing: \$40.00/hour; \$25.00 for 30 minute Pre-Recital Hearing.

Honors Recital Audition Performance Fee: \$50.00, plus hourly rehearsal rate.

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Studio Class: negotiable

Concerto Audition: negotiable (\$50.00 minimum)

Off Campus Competitions: negotiable

Faculty Recital: negotiable

Guest Recital: negotiable

Misc. (not covered above): negotiable