

New student

checklist

All entering first year students are required to complete a number of tasks prior to your orientation session and prior to attending classes in the fall. **Before attending virtual summer orientation, we ask that you read through this list and complete the specified tasks prior to your session.**

Complete Prior to Your Virtual Orientation Day

Note: The following tasks need to be completed in order for Drake staff to register you for classes. This takes place before orientation and is based on the answers of your pre-registration survey. During orientation, small group advising appointments will be held to discuss your schedule.

- Complete** your Math Readiness Assessment through Blackboard.
 - Login to [Blackboard](https://drake.blackboard.com) by visiting drake.blackboard.com and using your Drake ID number and password
 - Click Orientation Course—Summer 2020 under My Courses
 - Select the Math Readiness Assessment button at left
 - Complete the assessment or enter college-level credit as directed.
- Complete** the Language Placement Test only if you are continuing coursework in Chinese, French, German, or Spanish. Visit webcape.org/nwcregister.php and enter “WLCfall16” as the password.
- Review** sample first semester schedules in the Advising Guide available at drake.edu/orientation/advisingguide.
- Review** the Drake Curriculum Requirements at drake.edu/orientation/advisingguide/curriculumrequirements.

After completing items listed above:

- Complete** the Pre-Registration Survey available at drake.edu/preregistrationsurvey. Students must complete the survey before Drake staff can prepare your fall semester schedule.
- Change** your password from the default at password.drake.edu.
 - If you haven't changed your password, it will default to birthdate in MonDD#YYYY format (example: Jan01#2001).
- Check** your email for instructions to login to your virtual orientation session.
- Make** an appointment for an individual consultation on your Orientation day if needed for the following:
 - Student Financial Planning
 - Student Disability Services
 - Counseling Center
 - Health Center

For music majors:

- Look** for a follow-up email from Professor James Romain, chair of the music department, by May 15 with details about theory placement and keyboard placement.

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Complete After Your Virtual Orientation Day

Tell us about your orientation experience! You will receive a link to an evaluation in your email. If you complete the survey, you will be entered for a chance to win a pair of Griff socks!

Submit a photo for your Drake Student ID—details will be sent through email from studentservices@drake.edu. Deadline to submit photo is July 31.

Submit your medical history form. Learn how at drake.edu/health/policiesandforms.

Complete your housing and meal plan selection (including housing deposit) at drake.edu/residencelife/mealplans.

Start checking your Drake email, by logging in through MyDrake at my.drake.edu.

Update your emergency contact information by logging in through MyDrake at my.drake.edu, selecting MyDUSIS and navigating to the personal information tab.

Purchase books for fall semester. Learn what course materials are necessary by visiting drake.edu/orientation/universitybookstoreresources.

For those who accepted a work study award:

Complete the application form by July 17 at drake.edu/workstudyapp.

Optional Tasks to Complete

Purchase a parking pass at drake.edu/student-services/parking.

Deposit funds into your Bulldog Bucks account. Learn how by visiting drake.edu/student-services/bulldogbucks.

Submit a roommate request through StarRez by June 30. Roommate requests must be submitted by both students by logging in through MyDrake at my.drake.edu and selecting Housing & Meal Plans.

For students who have food allergies or special dietary needs:

Reach out to Drake's dietitian Lucas Flaherty via email at lucas.flaherty@drake.edu.

For students who need accommodations:

Complete the intake form by selecting Forms at drake.edu/disabilityservices to start the process for requesting accommodations through Student Disability Services.

For students who are interested in working on campus:

Login to Handshake, Drake's electronic job board, at drake.joinhandshake.com and look for on-campus job opportunities.

For students who are interested in joining the Fraternity and Sorority life:

Learn more about recruitment and how to get involved in fraternity and sorority life by visiting www.drakefsl.com.

